

C&D PSB – overview of previous actions & decisions

Meeting	Item	Lead	Summary of discussion	Decision required
September 2023	Approval of July 2023 minutes	Chair	RESOLVED that the minutes of the meeting held on 17 July 2023 be received and approved as a correct record.	To approve the July minutes.
	Inverse Care Law	Helena Belmans, Betsi Cadwaladr University Health Board	RESOLVED that the PSB note the content of the presentation.	No decision required.
			Board suggested that once all the workshops have been carried out, Helena return to the PSB to update the board on any findings.	
	Community Engagement Plan Development	Mike Corcoran, Co-Production Network for Wales	RESOLVED that the PSB note the Community Engagement Plan Development presentation.	No decision required.
Board suggested persistent updates on the engagement plan and a holistic approach to ensure that the work was carried out and nothing was missed.				
	Empowering Diverse Communities In To Employment: Engagement Findings And Next Steps Appendix 1 - report	Fran Lewis	<p>RESOLVED the board support, in principle, the recommendations set out within the report; however, they would need to be formally agreed upon at a quorate meeting of the PSB.</p> <p>Recommendations included -</p> <ul style="list-style-type: none"> • Maintaining an ongoing dialogue about barriers to employment – to encourage any issues to be shared, so that employers are more aware of the barriers which can be a • catalyst for change • Anchor organisations (e.g. LAs, Health and Ambulance, Police, Fire and Rescue, Universities and Colleges) working together to create opportunities to enable people to get on the employment ladder, including volunteering, apprenticeships, placements and shadowing 	To support – <ul style="list-style-type: none"> a. the implementation of the suggested recommendations outlined in the report; and b. The progression of the next steps and continuing the engagement work.

			<ul style="list-style-type: none"> • A diversity event across North Wales, inviting people and employers. It can be formal/informal but give opportunity for people to socialise and gain information • Active/pro-active work to attract staff from diverse backgrounds through how we promote vacancies and to which groups as opposed to simply posting an advert online • / Consider advertising in different places (e.g. places of worship, physical locations) rather than just online or on an organisations own website • Staff Networks, Buddy Systems for new recruits • Sharing of a ‘Welcome to North Wales’ welcome pack for people unfamiliar with the UK and the region <p>The board members were supportive of the regional approach to the matter and seeking further funding to continue the engagement work. They suggested working closely with other PSBs and sharing practices; also, they would take the information back to their respective organisations and circulate the information.</p>	
December 2023	Approval of the September minutes	Chair	RESOLVED that the minutes of the meeting held on 25 September 2023 be received and recorded as accurate.	To approve the September minutes.
	Community engagement plan development	Mike Corcoran, Co-Production Network for Wales	RESOLVED that <ul style="list-style-type: none"> a. the PSB note the presentation on the development of an engagement plan; b. that a report come back to a future meeting detailing how the proposed actions can be refined further following member discussion; c. members to consider and reflect on the proposed actions from an organisational perspective; d. Support officers to consider how the engagement actions can be built into the whole systems approach work. 	No decision required.

	Corporate risks and issues findings	Amanda Jones	RESOLVED that the presentation on the risk findings be noted and a further report be presented to the Board in future. Discussed reviewing the risk register more frequently than once a year and how to progress any common risks/mitigations regionally.	No decision required.
	Community Wealth building and Progressive Procurement – pilot findings and recommendations	Amanda Jones	RESOLVED that the report be noted. Discussed exploring the recommendations in the report and consider whether any are relevant to the whole systems approach work.	No decision required.
	System Leadership – update on PSB approach	Amanda Jones	RESOLVED that the progress update and approach to the January workshop be noted.	No decision required.